



## **Neil J. Houston, Jr. Memorial Award**

*To celebrate dedicated service and citizen contribution towards the  
Criminal justice profession and the public interest*

### **General Guidelines**

- All paid or volunteer staff – no matter what position within the organization – is eligible for consideration.
- You may nominate only one person or organization for each award category.
- You may nominate the same individual or group in more than one award category; however, an individual or group may receive no more than one award.
- Nominations may be submitted by anyone within your organization.
- All nominations require the name of the nominee's immediate supervisor.

### **Recognition of the Award Recipients**

- All honorees will be:
  1. Recognized in the commemorative program with name, title, picture, and biographical sketch;
  2. Introduced at the awards ceremony, and
  3. Photographed with his or her family.
- Honorees will receive a mounted medallion and citations from the United States Senate, United States House of Representatives, and the Office of the Governor, the Rhode Island Senate, the Rhode Island House, and the Rhode Island Attorney General.
- Honorees will be seated at an individually reserved table for them and members of their family and friends of their choosing.
- Justice Assistance will host the honoree and **one** guest at the event.

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**Hosted by Justice Assistance**

**Nominee Information**

Nominee:

Position Title:

Organization:

Address (City, State, Zip):

Telephone Number:

Nominee's Immediate Supervisor:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Nomination Category**

Judicial: \_\_\_\_ Correctional: \_\_\_\_ Law Enforcement: \_\_\_\_ Legal \_\_\_\_ Professional: \_\_\_\_

**Nominator Information**

Name(s), organization and position title(s) and contact information of person(s) submitting the nomination.

- 1.
- 2.
- 3.
- 4.

**Please state why the individual or organization fulfills the criteria for this award:**

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*Please feel free to attach any additional information you feel is important to provide more detail on the above nomination.  
Return to the Selection Committee, Justice Assistance, 943 Park Avenue, Cranston, RI 02910, fax to 401.781.1062, or e-mail to  
development@ja.necoxmail.com.*

